PROJECT BRIDGE | SCHOLARSHIP ESSAY PLANNER

Your first 10 minutes

Start with three scholarships. That is enough for today.

1 Find three scholarships

In the Scholarships tab, enter the name, the deadline, and the exact essay prompt in columns A to C.

2 Look for repeating themes

Read the prompts together with your student. Choose a main theme in column D and note an experience they might use in column E.

3 Decide the next move

Pick a status in column F and write one next action in column G. You can finish the rest on another day.

Parent or guardian	Help find official deadlines, track progress, and request transcripts or letters. Keep ownership of the writing with the student.
Student	Choose the experience, write the essay, adapt each version to its prompt, and confirm the final submission.

> **Before you start:** make your own private copy of the planner (File, then Make a copy). Always check each scholarship's official site for current rules and due dates.